HPHA Board Meeting
Hawaii Public Health Institute
September 21, 2018

Attending: Christian Gloria, Holly Kessler, Jill Tamashiro, Colby Takeda, Ethan Allen, Vanessa Buchthal, Jessica Yamauchi, Hali Robinett, Margaret Walkover, Keala Patterson

Phone: Michelle Tagorda

Absent: John Tomoso, Cheryl Soo Hoo (excused), Lyndall Ellingson (excused)

**Meeting called to order:** 11:13 pm

**Minutes from July 2018:**
Circulated and approved as presented
- Motion to approve the minutes, motion seconded
- 9 votes in support – Christian Gloria, Jill Tamashiro, Colby Takeda, Ethan Allen, Vanessa Buchthal, Jessica Yamauchi, Hali Robinett, Margaret Walkover, Keala Patterson

**Board Updates:**
- Keala Patterson is the new board member and student representative from the University of Hawaii
- Yvonne Gilbert, board member from the Big Island, has stepped down effective August 15, 2018

**Confidentiality and Conflict of Interest Policy and Disclosure Form:**
- Christian updated that all members have completed the Confidentiality and Conflict of Interest Policy and Disclosure Form, except for Keala Patterson, but Christian will be sending it to her shortly

**APHA Report - Hali**
- Hali completed the APHA Affiliates Advocacy Survey
- Hali also shared the various responses regarding how other affiliates orient new board members

**Committees**
- Still need members and chairs

**Fiscal report – Margaret**
- As of August 31, 2018 -- Financials - $34,231 in bank; Income $635 Expenses $1,532.
- Papa Ola Lokahi is a new Organizational Member and potential new organizational members include UH OPHS, HAH, HPU, HMSA, and HCAN

**Legislative and Government Relations – Christian and Holly**
- Holly passed out a list of potential new legislative priorities for 2019

**Member Services – Holly and Colby**
- Holly shared a list of the new HPHA members
• The committee also shared updates from the mentorship program

**Programs – Hall and Margaret**

• Holly passed around a potential template for a newsletter, which could be implemented possibly twice a year

**Fund Development and Finance**

• Holly reported that we applied for grants from the Yoshinaga and State Farm Foundation

• Holly also announced that we received $2,000 from the NFL Foundation Grant

**Governance**

• Christian shared that there were some nominations for the President, ARGC, and Director At-Large positions from outside Oahu, but that we are still accepting more

**Marketing and Public Relations**

• No updates

**Other Business**

• The board discussed updates for the 2018 Annual Meeting

**Next Meeting:**

**Meeting End:** 1:04 pm