



HPHA Board of Directors Meeting

Date: Tuesday, September 19, 2023

Time: 11:00 am to 12:30 pm

VIA ZOOM

Meeting Minutes

Board Member	Present	Not Present
Holly Kessler	X	
Camonia Graham-Tutt		X
Bryan Talisayan	X	
Alexis Charpentier		X
Michelle Tagorda-Kama	X	
Tenaya Jackman	X	
Colby Takeda	X	
Leocadia Conlon	X	
Lana Sue Ka'opua		X
Anika Martin	X	
Katie Folio		X
Vicky DeMercer	X	
Jill Tamashiro (DOH)	X	
Vanessa Buchthal (UHM)	X	
Derek Cegelka (HPU)		X
Jessica Yamauchi		X
Donna-Marie Palakiko		X
Jayne Smitten	X	

Meeting called to order: 11:03 am

I. Call to Order & Welcome – Bryan

II. Review & Approval – Bryan

- **July 2023 Meeting Minutes**
The July 2023 meeting minutes are deferred to the next HPHA Board of Directors meeting.
- **August 2023 Financial Statement**
Holly presented the financial statement as of August 31, 2023. Per Holly, there is \$41,756 in HPHA's FHB checking account. On the income side, looking at the P&L, our YTD income is in line with last year at this time,



\$18,163 this year, compared with \$18,912 last year. The grant income is in line with last year at this time.

We have four organizational members renewing (OPHS, Pol, PACT, and HHHRC) for a total of \$3,500. For expenses, we are slightly higher than last year's YTD, mainly due to increased Wild Apricot fees and higher APHA dues because of our increased number of organizational members. Holly stated that she will work with the finance committee to prepare a 2024 budget in the coming weeks.

The August 2023 Financial Statement was approved. Vanessa made a motion to approve the financial statement as presented by Holly. Leocadia seconded Vanessa's motion. The board unanimously approved the August 2023 financial statement.

III. President's Update – Holly

- In lieu of Camonia, Holly shared that this is the official last regular board meeting for 2023. There are still executive committee meetings and the annual meeting in November. Holly wanted to thank everyone on the board for their wisdom, commitment, and service to the HPHA.

IV. Committee Reports

Programs – Bryan

- The Fall annual meeting is set for November 29, 2023, at UH Cancer Center Sullivan Conference Center, from 3-5pm. The reason for the earlier time is because the cancer center will not be accommodating after hour room rentals for the rest of 2023 due to staffing shortages. The theme will be "Gratitude is Public Health". Holly sent out a Save-the-Date notice and will build the registration portal and solicit event sponsors in the coming weeks. The APHA president Ella Greene will be recording a virtual 2–3-minute opening address to the membership.

Governance – Holly

- Holly shared that elections will occur this fall and that there are 6 open seats starting January 1, 2024. Per HPHA bylaws, a call for nominations will go out to the full membership and then an online election will be held, with the winners being announced at the annual meeting on November 29, 2023. Holly shared that self-nominations are encouraged for these vacant seats!

**Officers**

- President elect: 1st year (then becomes President, 2nd year, in 2025)
 - 2-year commitment
- Treasurer: 2 years

Directors

- Two Oahu at large: 2 years
- Two Oahu at large: 1 year

Fund Development & Finance – Holly

- Our final opportunity of the year for fundraising is at the November 29th annual meeting. Since the event is in person, our sponsorship packages will include tabling at the event which is an incentive for sponsors. Holly will be working on the sponsorship packages in the coming weeks.

Membership – Holly

Committee Report – Total membership is 401. Since our last board meeting, we gained 7 new members (6 students and 1 regular) and 9 renewals. Holly thanked our HPHA members who are university leaders for sharing and encouraging their students to become HPHA members.

Marketing & Public Relations – Colby

- Colby shared that there are no new updates at this time.

Legislative & Government Relations – Bryan

- Bryan shared that for the upcoming legislative session he plans to start reaching out to folks in October to get a head start. Bryan volunteered to be de facto chair in 2024 if there are no other interested members who would like to chair this committee. Per Bryan if anyone has any priorities that you are aware of, please reach out to Bryan.

Student Fellowships – Anika

- Anika shared that this year's HPHA Fall fellow, Conan Wykes, will introduce the panelists at the annual meeting. Per Anika, she states he continues to be involved with Papa Ola Lokahi as a staff member. His role includes working with the Native Hawaiian community in promoting health eating habits and other healthy behaviors. Vanessa shared that they are going to begin encouraging the Spring fellows to work with the legislative affairs committee.



V. ARGC's APHA Report – Tenaya

- Tenaya shared that the APHA annual meeting will be in Atlanta, GA in November. She will be in attendance on behalf of HPHA. Tenaya shared that she volunteered to possibly be the regional representative if no other members volunteer for that role. Tenaya will let us know if she assumes that role.

VI. News/Announcements

- Leocadia shared that at the Hawai'i Healthcare Workforce Conference, the governor announced a plan for loan reimbursement for certain professionals. Mostly clinical providers such as MDs, NPs, PAs, and RNs. Vanessa shared that it would be nice to get state dollars to fund HPHA fellows. If this were to happen, we could have cohorts of fellows who could work collaboratively in assisting HPHA and have access to firsthand public health experiences that'll help navigate their goals as a public health professional. Vanessa shared this could be a public health workforce pipeline.
- Vicky mentioned that she is researching healthcare access for transgender persons needing gender affirming services on the neighbor islands. She mentioned to the board that if there are any other services that they'd like Vicky to research, please email her. If you need her email, please reach out to Holly or Bryan.

VII. Calendar Review

- The next meeting is the annual meeting, which will be held on Wednesday, November 29, 2023, from 3-5pm

Adjournment – Meeting adjourned: 11:38am