



HPHA Board of Directors Meeting

Date: Tuesday, September 20th, 2022

Time: 11:00 am to 12:30 pm

VIA ZOOM

Meeting Minutes

Board Member	Present	Not Present
Trisha Kajimura	X	
Holly Kessler	X	
Camonia Graham-Tutt	X	
Michelle Tagorda-Kama	X	
Bryan Talisayan	X	
Tenaya Jackman	X	
Colby Takeda	X	
Leocadia Conlon	X	
Claire Townsend-Ing	X	
Alexis Charpentier	X	
Stephanie Moir	X	
Katie Folio		X
Jill Tamashiro (DOH)	X	
Vanessa Buchthal (UHM)	X	
Jayne Smitten & Derek Cegelka (HPU)	X	
Jessica Yamauchi		X
Donna-Marie Palakiko	X	

Meeting call to order: 11:00 am

- I. **Call to Order & Welcome** – Trisha welcomed the new BOD rep from HPU: (Ex-officio, Appointed Representative of HPU Director) Dr. Derek Cegelka is an Assistant Professor in the Public Health Department at HPU. He received his doctorate from the University of Toledo in Health Education and his research focuses on end-of-life health, advance care planning as it relates to health and older adult health.
- II. **Review & Approval of July 2022 Meeting Minutes** – Trisha
 - Minutes from the July 2022 meeting postponed for approval at next meeting
- III. **Committee Reports**
Governance – Trisha
 - Working on elections in preparation for Annual Meeting. Board members are encouraged to think about candidates for the neighbor islands. Trisha and Holly can help with outreach to potential individuals.
 - September 30th deadline for nominations.

- Board members are encouraged to join the governance committee to help in preparing the ballot. Holly will complete the election process as an electronic ballot in time for announcement at the December Annual Meeting

Fund Development & Finance - Bryan & Holly

Financial report and Fund Development

- Balance sheet is in a better position than last year with \$47,640 this year compared to \$43,636 last year.
- Profit and loss breakdown includes on the expense side, we are higher this year versus last year at this time because of payment of APHA dues and expenses for ARGC to attend the APHA meeting. On the income side, of note, PACT, Papa Ola Lokahi, HHHRC, UH Mānoa paid their organizational dues.
- Received notice of a grant in August \$2,500 from the NFL Foundation
- Year to Date for grants is projected at \$10,500 from Atherton, HI USA FCU, Aloha for Hawaii Charities and Friends of Hawaii Charities and the budget for the year for grants is \$12,500, we are on track to achieve the goal.
- Grant proposals submitted include proposals to the following foundations: BAYER Foundation, HMSA Foundation, APHA mini grant, Kaiser Foundation
- Exceeded goal to fund the HPHA student fellowship stipend.
- Vanessa moved to approval financials. Leocadia seconded. Motion carried unanimously.

Membership – Holly

Committee report – Total membership is at 449.

-) Since the last meeting we had three new members, 2 regular and 2 student and we currently have 12 members that are renewing in the next 30 days. Stefan Keller, PhD is the newest Lifetime member in memoriam courtesy of Trisha.

Social media update

- All social assets had increases in followers:
 - Facebook at followers 660
 - Twitter at followers 548
 - Instagram at followers 1,042
- Board members were reminded to follow HPHA at @hipublichealth.
- Weekly eBlasts open rate is ranging from at 44 to 46%.
- Fall newsletter call for content will go out tomorrow, board members are encouraged to submit information

Marketing & Public Relations – Colby

- Programs committee will submit request to Marketing & PR committee for support to promote Annual Meeting.

Legislative & Government Relations – Leocadia

- Holly to help create a list of partners whom HPHA helped to support legislation for during the last session. Will plan a meeting to help recap last session and plan for next legislative session.

Programs – Stephanie & Holly

Annual Meeting

- December 8, 2022 from 4:30 – 6:30pm, UH Cancer Center in hybrid format
- Program Topic: Culture Matters - exploring the intersection of workforce development and health equity
- Leocadia volunteered to be the moderator for the panel
- The committee has met several times and the planning is going well and is keeping on the projected timeline.

Student Fellowships – Vanessa

- Srue Wakuk, UHM BAPH alumna and current MPH student
- Vanessa has met with Srue a few times and has connected Srue with the Programs Committee.
- Srue is interested in doing a project that supports Micronesian students interested in public health and health careers

IV. ARGC's APHA Report – Tenaya

- Will attend the governing council meeting on November 4. APHA meeting is from November 5-9 in Boston, MA.

V. News/Announcements

-) HPU is hiring a new assistant professor in public health
-) HHHRC is participating in the Pride Parade and the festival afterwards

VI. Calendar Review

- Next board meeting November 15 at 11am
- Annual meeting December 8th

Adjournment – Meeting adjourned: 11:45 am